

The Branch Manager

LIC of India, Branch 122

Gurgaon

DATE: _____

SUBJECT: Change of Premium Frequency / Mode

Reference: Policy No(s): _____

Dear Sir / Madam,

You are requested to please change the premium mode of my policy (number mentioned in the subject line) to

- Yearly
- Quarterly
- Half Yearly
- Monthly (NACH)

I thank you in anticipation.

Sincerely,

(Signature, name, phone and address of the applicant)